

Education Center Action Committee

2/8/2013, 9:00 AM

Meeting Minutes

Attendees: Ceci, Ostrebertha, Rachel, Reyna, Jose, Irma, Claudia, Indira, Veronica

Rachel Cleaves 2/8/13 3:32 PM

Formatted: Spanish

Introductions:

- Ostrebertha – Wants to give GED classes
Ceci – Zumba instructor
- Veronica - Nutrition Classes
- Irma - Sewing Classes
- Indira – English and Computer classes
- Rachel – LiveWell
- Jose - LiveWell
- Claudia - Zumba instructor
- Reyna – singing and dancing teacher

Group decided a monthly meeting time: 12:30 PM, 2nd Friday of the Month. A light lunch will be served.

Becoming more United & Organized:

The group discussed the end goal of having our own education center space, and having more opportunities in the community for education. Also the group discussed that no longer will Reyna or Jose speak for the group. The group will make decisions together. The following issues were discussed:

1) How to decide what additional classes to have, especially when a new class is proposed that competes with an existing class.

- Indira: I think it is fine to compete, as long as it teaches more students of the community
- Rachel: what about if it is an organization that is competing with a resident?
- Indira: I think if we are going to add an instructor they should be involved and coming to the group meeting.

Resolution: The group will discuss together and decide together which classes to add. Anyone who wants to give a class at the education center should come to a meeting and discuss it with the Action Committee, who will then decide.

2) What to do if two instructors want the same schedule

- Discuss it with the group
- There should be seniority – the person who was in the group the longest should have a priority. At this time, Claudia is being put on the waitlist for Ceci's 9:00 AM time.

3) Issues about talking behind peoples' backs

- Will not be tolerated. Talk to the person directly, or bring up issues to the entire group at the meeting.

4) Issues about the Location:

Problems with Sonia's

- Cold: Tae Kwon Do – instructor left
 - Instructors must keep doors closed during winter.
- People slipping on ice
 - Instructors are responsible for spreading sand and salt before class
- Lack of lighting / burnt out lights –
 - Jose/ Rachel will buy light for the outside
- Parking
 - Parking Rules
 - Put on our calendar when they give tickets and instructors text students or let them know the day of class
 - Talk to Tom Fazio about parking

Our responsibility to the space

- Instructors/ students will start to have a weekly cleaning on Thursdays at 12:30 PM
 - Put it on the calendar
 - Irma
 - Ostrebertha
 - Veronica (Classes end at 12:30)
 - Ceci
 - Claudia will leave the mops and buckets for them to use
- Jose Rachel will purchase cleaning supplies
 - Clorox
 - Toilet brush
 - Mop
 - Bucket
- Keeping track of keys
 - Charge a \$50 deposit for keys
 - Can be paid over time
 - Need to get the key back from Elizabeth

New Schedule

- Ceci; m-th @ 9:00 – 10:00am
 - Make fliers

- Vero; th @ 11:45 – 12:45pm
- Irma; tu @ 11:45 -12:45pm
 - Make fliers
- Claudia; m-th @ 10:30 – 11:30am
- Ostrebertha; m @ 11:45 – 1:45pm
- Reyna; th @ 6-7pm
- Armando; ?
- Perla – possible zumba instructor. Option to take evening class

Co-President/Co-Chair

- Needs to be a resident co-chair
- Ceci and Ostrebertha volunteered, however, they are not residents
- Elena is nominated for Co-Chair she is a resident that lives in front of BuCu

Liability Waiver

- All students need to sign the liability waiver
- Claudia makes tags with numbers on them that she gives to people after they sign the waiver. (this also helps to pressure people to pay)